# LYNCH HILL SCHOOL PRIMARY ACADEMY

**Part of the Slough and East Berkshire Multi Academy Trust**

# Teacher Application Form

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| **Personal details** | | | |
| **First name** |  | | |
| **Surname** |  | | |
| **Preferred name** |  | | |
| **Address** |  | | |
| **Post code** |  | **How long have you**  **lived at this address** |  |
| **Telephone numbers** | **Mobile:** | | |
| **Home:** | | |
| **Work:** | | |
| **e-mail** |  | | |
| **Do you have the right to work in the UK?** | **Yes/No** |  | |

Please note DBS clearance will be required for this post. Lynch Hill School Primary Academy is committed to the safeguarding of children at all times

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| **Employment details** | | | | |
| **Present employment: (if currently unemployed give details of last employer)** | | | | |
| **LA/employing body** |  | | | |
| **Post title** |  | | | |
| **Date of Employment** | **Start date: (mm/yy)** | **End Date: (mm/yy)** | | |
| **Number on roll**  (if applicable) |  | **Age range taught** |  |  |
| **Brief description of duties** |  | | | |
| **Pay scale and spine point** |  | **Basic salary** |  | |
| **Full time/part time** |  | **Additional allowances** |  | |
| **Reason for leaving** |  | | | |
| **Notice period** |  | | | |

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| **Previous employment: start with the most recent employer first – please cover all jobs. Any**  **gaps in employment not accounted for will result in the form being returned to you for completion.** | | | | |
| **From**  **(mm/yy)** | **To**  **(mm/yy)** | **Name of employer (state nature of business if not a school)** | **Position held/title of post** | **Reason for leaving** |
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| **Gaps in Employment: Please list any gaps in employment. This may include extended holidays, travelling, childcare or periods of unemployment.** | | |
| **From**  **(mm/yy)** | **To**  **(mm/yy)** | **Reason** |
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| **Voluntary/unpaid activities** | | | | |
| **From**  **(mm/yy)** | **To**  **(mm/yy)** | **Position held** | **Organisation** | **Brief details of duties** |
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| **Professional membership:**  Are you a member of a professional body? | **Yes/No** |
| **If Yes please specify** |  |

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| **Education, Training and Professional Qualifications: Please note you will be asked to provide proof of all qualifications.** | | | |
| **Name of Awarding Body** | **Date Gained** | **Examination passed, qualifications/level, skills**  **gained** | **Grades**  (where applicable) |
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| **Teacher Status** | |
| **Have you successfully completed your NQT year?** | **Yes/No** |
| **If no please give details** |  |
| **Do you hold Qualified Teacher Status** | **Yes/No** |
| **QTS Certificate Number/Teacher Number** |  |
| **Have you successfully completed a period of induction as a qualified teacher?** | **Yes/No** |

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| **References:**  **In line with safer recruiting references will be taken up prior to interviews taking place.** | | | |
| **Please give the names and addresses of two referees, one of whom should be your present or most recent employer who will be able to comment on your suitability for this post. The other may be someone who knows you well but not a member of your family.**  **All appointments made at Lynch Hill School Primary Academy are subject to satisfactory references being obtained.** | | | |
| **Referee 1** | | **Referee 2** | |
| **Name** |  | **Name** |  |
| **Address** |  | **Address** |  |
| **Telephone number** |  | **Telephone number** |  |
| **e-mail** |  | **e-mail** |  |
| **Occupation** |  | **Occupation** |  |
| **Capacity in which known to you** |  | **Capacity in which known to you** |  |
| **Have you any objection to this referee being contacted prior to interview**  **If yes please give explanation** | **YES/NO** | **Have you any objection to this referee being contacted prior to interview**  **If yes please give explanation** | **YES/NO** |

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| **Supporting information** |
| **Please provide any information you consider relevant, including your reason for applying for the post and why you consider yourself to be suitable for the post. Please make reference to the job specification. Use additional paper if you wish.** |
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| **Disclosure and Barring and Safe Recruitment practices** |
| Slough and East Berkshire Multi Academy Trust is legally obligated to process a Disclosure and Barring Service (DBS) check before making appointments to relevant posts. The DBS check will reveal both spent and unspent convictions, cautions, and bind-overs as well as pending prosecutions, which are not “protected” under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975.  We will use the DBS check to ensure we comply with the Childcare Disqualification Regulations  Any data processed as part of the DBS check will be processed in accordance with current data protection regulations and our privacy notice, which is enclosed.  **Do you have a current DBS certificate registered on the update service?:** ☐Yes ☐No  If you have lived or worked outside of the UK in the last 5 years, the Trust may require additional information in order to comply with safer recruitment requirements. If you answer ‘yes’ to the question below, we may contact you for additional information in due course.  **Have you lived or worked outside of the UK in the last 5 years?:** ☐Yes ☐No |

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| **Data protection** |
| The data provided on this form will be processed in accordance with current data protection legislation. Processing of your data will take place either because:   * Processing is necessary to evaluate your application for the position for which you have applied * Processing is necessary for complying with legal obligations, including safe recruitment practices * Processing is necessary for our legitimate interests   For further information, please see our privacy notice for job applicants (enclosed). |

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| **Personal and Pecuniary Interests** | |
| Do you have a personal or business relationship with any employees of the school or member of the governing body or trust? | **Yes/No** |
| If yes, please give details. |  |

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| **I certify that the information given on this form is correct and complete to the best of my knowledge.** | |
| **Signed** |  |
| **Print** |  |
| **Date** |  |